

PERFORMANCE MANAGEMENT AND ACCOUNTABILITY TOOLKIT (PMAT)

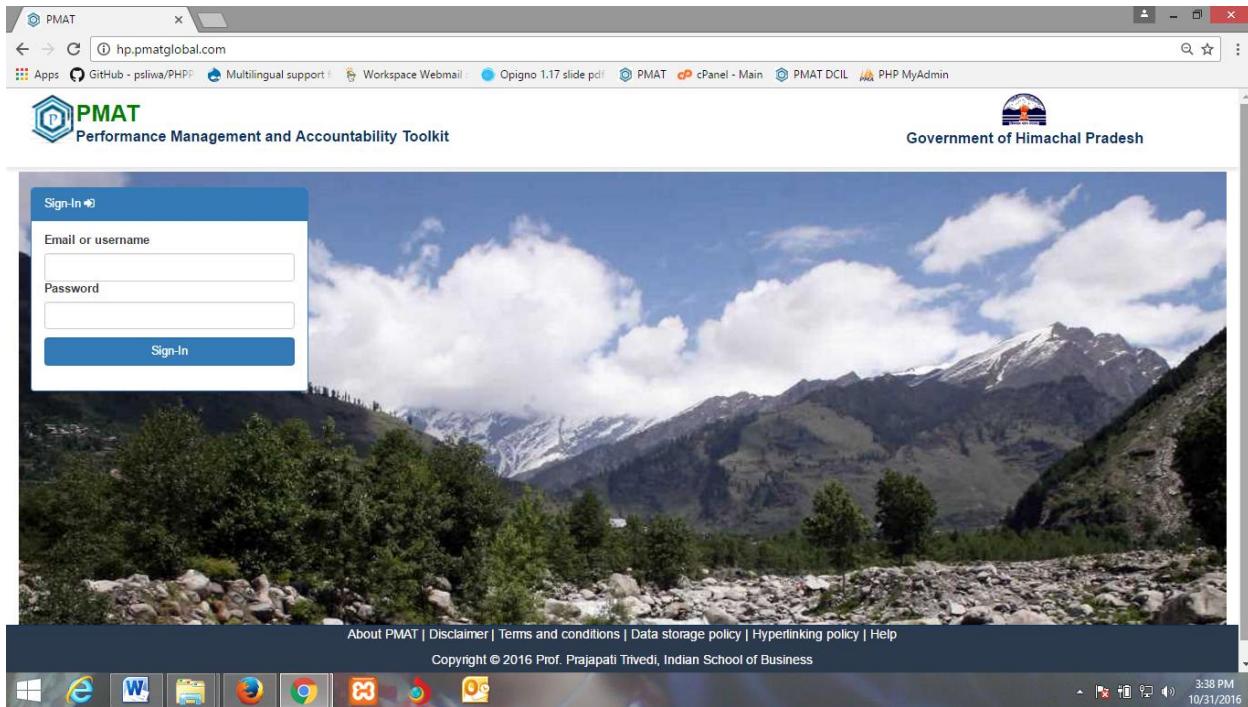


**User Manual
2.0**

INDEX

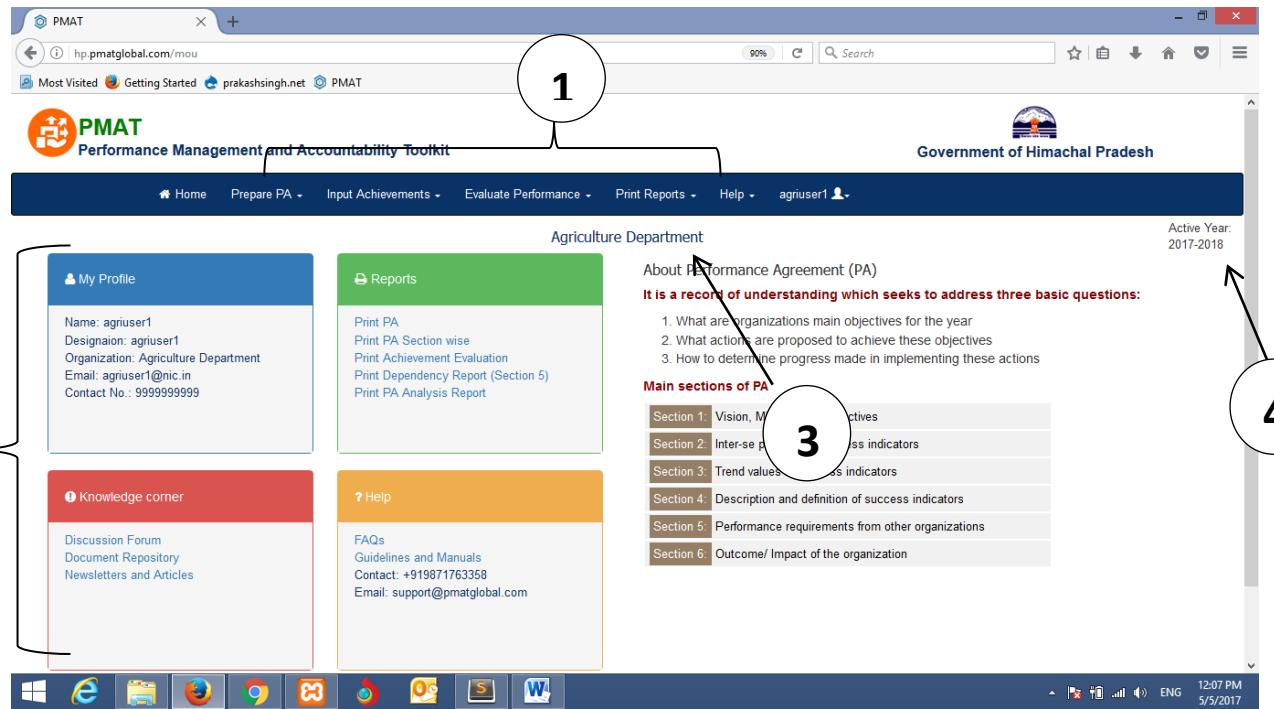
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1. Login to PMAT



1. Go to the url <http://hp.pmatglobal.com>
2. Enter the given credentials into the login form and press enter
3. After successful login system will take you to the Dashboard as seen in the next step

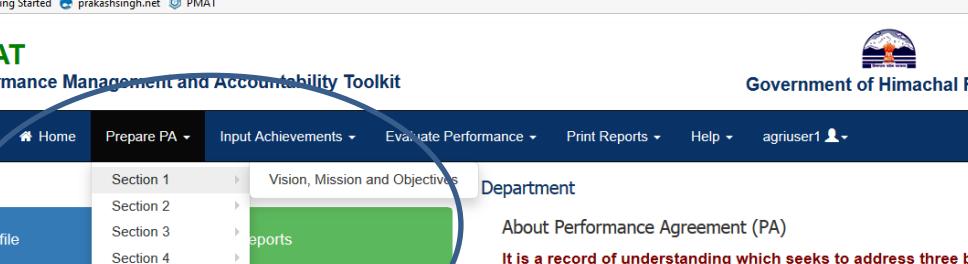
2. Dashboard



The dashboard gives you access to all options available in the system as follows:

- 1. Navigation Bar:** Here you can access different options like Prepare PA , Achievements, Print Reports, and Help etc. You can also change password and logout from the system by using options available under User link in the navigation bar.
- 2. Quick links:** It shows the profile of logged-in user, links to various reports, knowledge corner and support information
- 3. Organization:** Below the navigation bar you can see the organization name of the logged-in user.
- 4. Active Year:** On the right side of the screen you can see the active financial year in which you are working. This is set by the Administrator and common for all organizations.

3. Prepare PA



PMAT

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PMAT

Performance Management and Accountability Toolkit

Home Prepare PA Input Achievements Evaluate Performance Print Reports Help agriuser1

Section 1 Vision, Mission and Objectives

Section 2

Section 3

Section 4 Reports

Section 5 PA

Section 6 PA Section wise Achievement Evaluation Dependency Report

Submit PA

(Section 5) Print PA Analysis Report

My Profile

Name: agriuser1
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Knowledge corner

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Help

FAQs Guidelines and Manuals

Department

Active Year: 2017-2018

About Performance Agreement (PA)

It is a record of understanding which seeks to address three basic questions:

1. What are organizations main objectives for the year
2. What actions are proposed to achieve these objectives
3. How to determine progress made in implementing these actions

Main sections of PA

Section 1:	Vision, Mission and Objectives
Section 2:	Inter-se priorities of success indicators
Section 3:	Trend values of success indicators
Section 4:	Description and definition of success indicators
Section 5:	Performance requirements from other organizations

1207 PM
5/5/2017

The second tab in navigation bar is “Prepare PA ” which gives you access to the various sections of the PA for entering relevant information.

To start with, just click on Section 1, select Vision, Mission and Objectives.

See the next step.

4. Section 1

Department of Health and Family Welfare
India

You are here: Home / Section 1

Section 1
Vision, Mission and Objectives for the year
2016-2017

Vision

Availability of quality healthcare on equitable, accessible and affordable basis across regions and communities with special focus on under-served population and marginalized groups [Add/Edit](#)

Mission

1. To establish comprehensive primary healthcare delivery system and well-functioning linkages with secondary and tertiary care health delivery system
2. To improve maternal and child health outcomes
3. To reduce the incidence of communicable diseases and putting in place a strategy to reduce the burden of non-communicable diseases
4. To ensure a reduction in the growth rate of population with a view to achieve population stabilization. [Add/Edit](#)

Objectives

#	Objective	Arrange
1	Universal access to Primary Health Care services for all sections of society with effective linkages to secondary and tertiary health care.	Down Edit Delete
2	Improving Maternal and Child Health.	Up Edit Delete

6:10 PM
10/24/2016

Section 1 captures the vision, mission and objectives of the organization

- 1. Add/Edit Vision:** Click on Add/Edit link which will take you to an editor screen. Just enter your vision statement and click Save button
- 2. Add/Edit Mission:** Click on Add/Edit link which will take you to an editor screen. Just enter your mission statement and click Save button
- 3. Add Objective:** Click on green button (Add Objective) and on the next screen enter one objective at a time and click on save button. When you have entered all objectives click on back button to return to Section 1.
4. You can also Edit / Delete/ Re-arrange list of objectives using the available options
5. On all screens you will options for going back or next which eases the navigation while preparing PA step-by-step and avoids visiting the navigation bar again and again.

5. Section 2

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PMAT Performance Management and Accountability Toolkit

Government of Himachal Pradesh

Active Year: 2017-2018

My Profile

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Section 1
Section 2
Section 3
Section 4
Section 5
Section 6
Submit PA

Key Objectives
Actions
Success Indicators
Target/ Criteria
PA Section wise Achievement Evaluation
Dependency Report
(Section 5)
Print PA Analysis Report

Agriculture Department

About Performance Agreement (PA)

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1. What are organizations main objectives for the year
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Section 4:	Description and definition of success indicators
Section 5:	Performance requirements from other organizations

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Windows icon

Browser icons: E, F, M, G, S, W

System status: 12:08 PM
ENG
5/5/2017

As you can see, Section 2 has four steps

- 1. Key Objectives:** Select the key objectives of the year and assign weight to them
- 2. Actions:** To create actions proposed to be performed for achieving the relevant key objectives
- 3. Success Indicators:** To measure the success made for relevant action performed
- 4. Target/ Criteria:** Assign targets to be achieved against each success indicators in a 5-scale

Click on Key Objectives to go to next step

6. Key Objectives

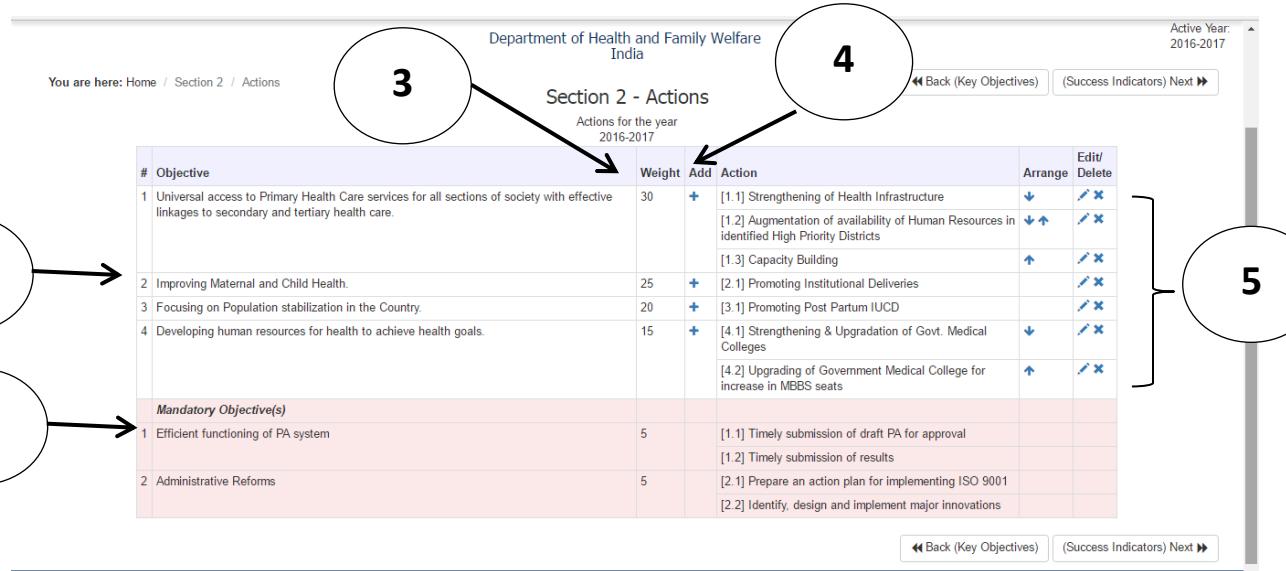
#	Objective	IsKey?	Weight
1	Universal access to Primary Health Care services for all sections of society with effective linkages to secondary and tertiary health care.	<input checked="" type="checkbox"/>	30.00
2	Improving Maternal and Child Health.	<input checked="" type="checkbox"/>	25.00
3	Focusing on Population stabilization in the Country.	<input checked="" type="checkbox"/>	20.00
4	Developing human resources for health to achieve health goals.	<input checked="" type="checkbox"/>	15.00
5	Reducing overall disease burden of the society.	<input type="checkbox"/>	
6	Strengthening Secondary and Tertiary Health Care.	<input type="checkbox"/>	
Mandatory Objective(s)			
1	Efficient functioning of PA system		5
2	Administrative Reforms		5
		Total Weight:	100
Save			

From this table you have to choose key objectives by clicking on **isKey checkbox** and assigning weight in the next column using the following steps:-

1. List of overall objectives that are entered in Section 1
2. List of Mandatory objectives that are entered by Administrator and are common across all the organizations preparing PA . User cannot change these objectives and weights assigned to them.
3. Click this checkbox to make the objective a Key Objective (Key Objective is different from objective in a sense that it is applicable in the current financial year. An organization may have 10 objectives but it may choose make only 6 or 7 of them as key objectives for the current financial year)
4. After selecting the objective as key objective you have to assign some weight to it as its inter-se priority . The weight cannot be negative or blank.
5. The total weight of key objectives including mandatory objectives must be equal to 100.

Click Save. Click on next step and go to Actions.

7. Actions



For each key objective you have to create actions proposed to be performed in order to achieve this objective. One objective may have multiple actions.

1. List of Objectives which were made key objectives in the previous step.
2. List of mandatory objectives and their actions set by the administrator. You cannot add/edit actions to mandatory objectives.
3. Weights of the objectives entered in the previous step.
4. Click on the '+' sign to add a new action to the corresponding objective. On the next screen enter one action at a time and click on save.
5. You can also edit / delete/ re-arrange actions using the available options.

Click on next and go to Success Indicators.

8. Success Indicators

1

2

3

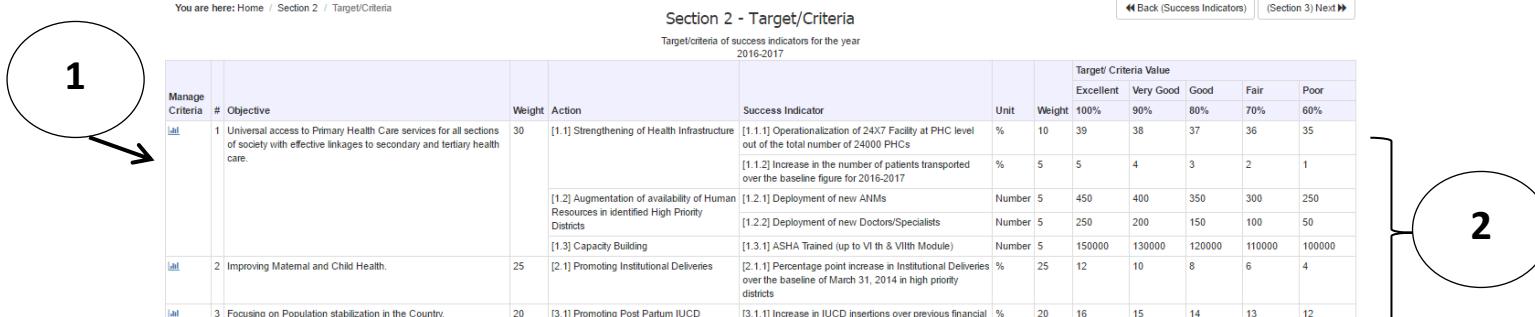
#	Objective	Weight	Action	Add SI	Success Indicator	Arrange	Edit/Delete
1	Universal access to Primary Health Care services for all sections of society with effective linkages to secondary and tertiary health care.	30	[1.1] Strengthening of Health Infrastructure	<input checked="" type="button"/>	[1.1.1] Operationalization of 24x7 Facility at PHC level out of the total number of 24000 PHCs	<input type="button"/>	<input checked="" type="button"/>
			[1.2] Augmentation of availability of Human Resources in identified High Priority Districts	<input checked="" type="button"/>	[1.1.2] Increase in the number of patients transported over the baseline figure for 2016-2017	<input type="button"/>	<input checked="" type="button"/>
			[1.3] Capacity Building	<input checked="" type="button"/>	[1.1.3] Deployment of new ANMs	<input type="button"/>	<input checked="" type="button"/>
2	Improving Maternal and Child Health.	25	[2.1] Promoting Institutional Deliveries	<input checked="" type="button"/>	[1.2.1] Deployment of new Doctors/Specialists	<input type="button"/>	<input checked="" type="button"/>
3	Focusing on Population stabilization in the Country.	20	[3.1] Promoting Post Partum IUCD	<input checked="" type="button"/>	[1.3.1] ASHA Trained (up to VI & VIII Module)	<input type="button"/>	<input checked="" type="button"/>
4	Developing human resources for health to achieve health goals.	15	[4.1] Strengthening & Upgradation of Govt. Medical Colleges	<input checked="" type="button"/>	[2.1.1] Increase in IUCD insertions over previous financial year	<input type="button"/>	<input checked="" type="button"/>
			[4.2] Upgrading of Government Medical College for increase in MBBS seats	<input checked="" type="button"/>	[4.1.1] Completion of Upgradation of identified Medical Colleges (Post Graduation)	<input type="button"/>	<input checked="" type="button"/>
	<i>Mandatory Objective(s)</i>			<input checked="" type="button"/>	[4.2.1] Completion of upgradation of identified Medical Colleges (MBBS)	<input type="button"/>	<input checked="" type="button"/>
1	Efficient functioning of PA system	5	[1.1] Timely submission of draft PA for approval	<input checked="" type="button"/>	[1.1.1] On-time submission	<input type="button"/>	<input checked="" type="button"/>
			[1.2] Timely submission of results	<input checked="" type="button"/>	[1.2.1] On-time submission	<input type="button"/>	<input checked="" type="button"/>
2	Administrative Reforms	5	[2.1] Prepare an action plan for implementing ISO 9001	<input checked="" type="button"/>	[2.1.1] Areas of operations covered	<input type="button"/>	<input checked="" type="button"/>
			[2.2] Identify, design and implement major innovations	<input checked="" type="button"/>	[2.2.1] Implementation of identified innovations	<input type="button"/>	<input checked="" type="button"/>

For measuring the progress made in implementation of the set objectives and actions, we need success indicators. One action may have more than one success indicator.

1. Click on ‘+’ sign to create a new success indicator for the corresponding action and on the next screen enter one success indicator at a time.
2. You can edit/ delete/ re-arrange success indicators using the available options.
3. These are the mandatory indicators set by the Administrator. You cannot change or edit mandatory indicators.

Click on next and go to Target/ Criteria.

9. Target/ Criteria



Department of Health and Family Welfare India											2016-2017					
Section 2 - Target/Criteria											Target/Criteria of success indicators for the year 2016-2017					
Manage Criteria	#	Objective	Weight	Action	Success Indicator	Unit	Target/ Criteria Value									
							Excellent	Very Good	Good	Fair	Poor	100%	90%	80%	70%	60%
		1 Universal access to Primary Health Care services for all sections of society with effective linkages to secondary and tertiary health care.	30	[1.1] Strengthening of Health Infrastructure	[1.1.1] Operationalization of 24x7 Facility at PHC level out of the total number of 24000 PHCs	%	10	39	38	37	36	35				
					[1.1.2] Increase in the number of patients transported over the baseline figure for 2016-2017	%	5	5	4	3	2	1				
					[1.2] Augmentation of availability of Human Resources in identified High Priority Districts	Number	5	450	400	350	300	250				
					[1.2.1] Deployment of new ANMs	Number	5	250	200	150	100	50				
					[1.2.2] Deployment of new Doctors/Specialists	Number	5	150000	130000	120000	110000	100000				
					[1.3] Capacity Building	Number	5	150000	130000	120000	110000	100000				
		2 Improving Maternal and Child Health	25	[2.1] Promoting Institutional Deliveries	[2.1.1] Percentage point increase in Institutional Deliveries over the baseline of March 31, 2014 in high priority districts	%	25	12	10	8	6	4				
		3 Focusing on Population stabilization in the Country	20	[3.1] Promoting Post Partum IUCD	[3.1.1] Increase in IUCD insertions over previous financial year	%	20	16	15	14	13	12				
		4 Developing human resources for health to achieve health goals.	15	[4.1] Strengthening & Upgradation of Govt. Medical Colleges	[4.1.1] Completion of Upgradation of identified Medical Colleges (Post Graduation)	Number	10	12	10	8	6	4				
				[4.2] Upgrading of Government Medical College for increase in MBBS seats	[4.2.1] Completion of upgradation of identified Medical Colleges (MBBS)	Number	5	26	24	22	20	18				
		Mandatory Objective(s)														
		1 Efficient functioning of PA system	5	[1.1] Timely submission of draft PA for approval	[1.1.1] On-time submission	Date	3	01/04/2016	04/04/2016	05/04/2016	06/04/2016	07/04/2016				
				[1.2] Timely submission of results	[1.2.1] On-time submission	Date	2	27/03/2017	28/03/2017	29/03/2017	30/03/2017	31/03/2017				
		2 Administrative Reforms	5	[2.1] Prepare an action plan for implementing ISO 9001	[2.1.1] Areas of operations covered	%	3	100	90	80	70	60				
				[2.2] Identify, design and implement major innovations	[2.2.1] Implementation of identified innovations	Date	2	01/12/2016	07/12/2016	14/12/2016	23/01/2017	31/12/2016				

For each success indicator, you have to assign targets to be achieved in 5-point-scale.

1. Click on Manage Criteria icon on the first column from left. It will take on a screen as described on the next page.
2. The already added targets are shown on the right side columns of the table.

Manage Criteria

1. Selected objective with weight

2. List of actions along with success indicators of the selected objective

3. Success indicator table

4. Target Criteria column headers

5. 'Yes/No?' checkbox

6. 'isDate?' checkbox

7. 'Back' and 'Save' buttons

On this screen, you have assign Unit, weight and targets to the success indicators of the corresponding objective.

1. Selected objective with weight
2. List of actions along with success indicators of the selected objective
3. In case you don't have 5 targets for the success indicator then click 'YesNo?' Checkbox this will disable all the input fields and you don't have to enter any target/unit for this success indicator. Only at the time of entering achievements you have to give input as either YES or NO.
4. If the unit of the success indicator is Date then click on this check box [isDate?] it will convert the target fields into calendar from which you can easily choose relevant dates.

Note: It will only show dates in a range which falls under current financial year to avoid any errors at the time of saving data.

5. If the unit is not YesNo or Date then enter the unit manually like Number, Days or Months etc.
6. Assign some weight to the success indicator. The total weight of the success indicators must be equal to the weight of their corresponding objective.
7. Enter targets in all 5 columns in either ascending or descending order. All 5 values should be assigned. Note: Only Dates and figures are allowed.

Note: If unit is not "YesNo" then all 5 target values are mandatory.

Click save and back to go the previous screen

10. Section 3 - Trend Values

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Section 3

Trend Values of success indicators for the year
2016-2017

◀◀ Back (Target/Criteria) (Section 4) Next ▶▶

Assign #	Objective	Weight	Action	Success Indicator	Unit	Trend Values				
						2014-2015	Actual values 2015-2016	Target values 2016-2017	Projected values 2017-2018	Projected values 2018-2019
	1 To make forays into the global market through formation of Joint Ventures with reputed international companies and / or chartering vessels	40	[1.1] Maintenance of 2.5 m Least Available Depth (LAD) in Hadia-Farakka stretch of National Waterways-1 [1.2] Construction of IWT terminal at Alappuzha on NW3.	[1.1.1] Maintenance of LAD.	Days 25	280	290	315	320	325
	2 To improve Human Resource capital of the company by sustained programme of training and recruitment	30	[2.1] Capacity Augmentation through PPP / Non- PPP Projects. [2.2] Increase in total capacity in Major Ports including capacity addition during the year.	[2.1.1] Final approval for capacity addition projects [2.2.1] Total capacity achieved by the end of financial year	MMT 10			35	35	35
	3 To implement integrated e-governance in all the functional areas of the Company through the DCI FIT Project Mandatory Objective(s)	20	[3.1] Recruitment of 64 Faculty Members for various IMU campuses.	[3.1.1] Selection of faculty members.	Date 20			08/12/2016		
	1 Efficient functioning of MOU System	5	[1.1] Timely submission of draft MOU for approval [1.2] Timely submission of results	[1.1.1] On-time submission [1.2.1] On-time submission	Date 3			04/04/2016		
	2 Administrative Reforms	5	[2.1] Prepare an action plan for implementing ISO 9001 [2.2] Identify, design and implement major innovations	[2.1.1] Areas of operations covered [2.2.1] Implementation of identified innovations	% 3	90	90	90	90	90

◀◀ Back (Target/Criteria) (Section 4) Next ▶▶

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Section 3 captures the trend values of success indicators.

1. Click on Pencil button in first column and on the next screen you may assign actual values for last 2 years and projected values for next 2 years for the corresponding success indicators.
2. You may also assign Trend Values for mandatory indicators by the same method.

Note: The values for the current year column are taken from the Very Good column of Section 2.

Click on next and go to Section 4.

11. Section 4 – Part (I) Acronyms

The screenshot shows a web browser window for the PMAT (Performance Management and Accountability Toolkit) on the Asian Productivity Organization (APO) website. The URL is apo.pmatglobal.com/mou/acronyms. The page title is "Section 4 Acronyms for the year 2016-2017". The left side shows a "List of Acronyms" table with four entries:

#	Acronym(s)	Expansions	Edit/Delete
1	ANM	Auxiliary Nurse Midwife	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
2	ASHA	Accredited Social Health Activist	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
3	IUD	Intra Uterine Devices	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
4	PHC	Primary Health Centre	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

The right side shows a "Add Acronym(s)" form with fields for "Acronym" and "Expansion", and a "Save" button. A large arrow points from a circle labeled "1" to the list of acronyms. Another arrow points from a circle labeled "2" to the "Edit/Delete" buttons. A third arrow points from a circle labeled "3" to the "Save" button.

Section 4 has two parts i) Acronyms and abbreviations ii) Description, definition and proposed measurement methodology of success indicators

1. List of acronyms already added
2. Add acronym and its expansion and click on save
3. Edit / delete acronyms

Click on next and go to Part (ii) of Section 4 (Description, definition and proposed measurement methodology of success indicators)

12. Section 4 – Part (II) Description, definition and proposed measurement methodology of success indicators

1. Click on Add New button to enter a new description. It will take you to a screen as described below

2. You can edit/ delete entries by using the available options.

(Description and definitions of Success Indicators)

Add new

Description is a required field*. Maximum 500 characters

Success indicator

[1.2.1] Total capacity achieved by the end of financial year

Description

Definition

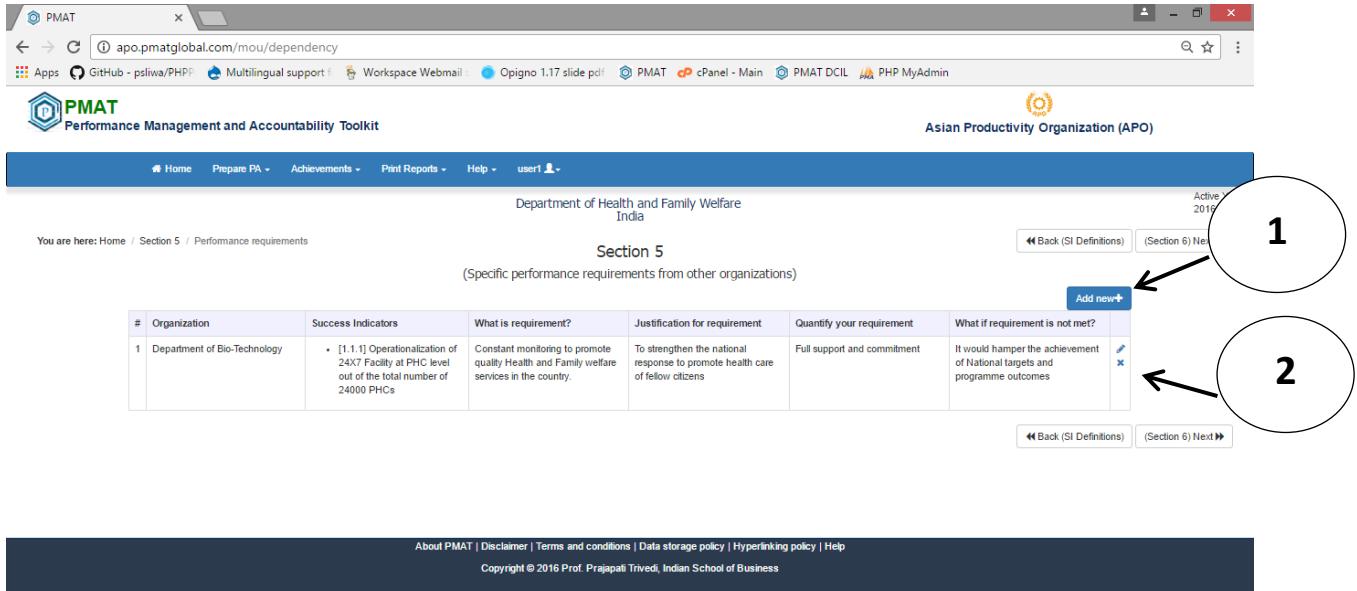
Measurement

Causality

Save

3. On this screen you have to select a success indicator from the dropdown and enter its description, definition, measurement and causality in the given fields. Click on save button.

13. Section 5 (Specific performance requirements from others)



1

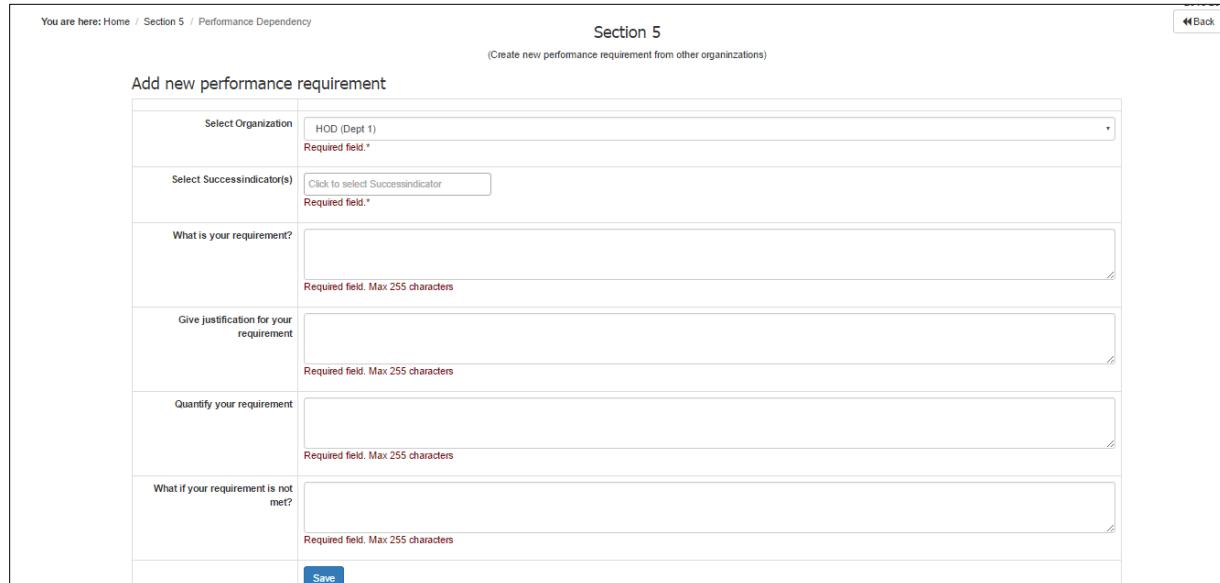
2

#	Organization	Success Indicators	What is requirement?	Justification for requirement	Quantify your requirement	What if requirement is not met?
1	Department of Bio-Technology	• [1.1.1] Operationalization of 24x7 Facility at PHC level out of the total number of 24000 PHCs	Constant monitoring to promote quality Health and Family welfare services in the country.	To strengthen the national response to promote health care of fellow citizens	Full support and commitment	It would hamper the achievement of National targets and programme outcomes



Section 5 captures specific performance requirements from other organizations/ departments that are critical in achieving your objectives

1. Click on Add new button to enter a new performance requirement. It will take you to a screen as described below.
2. You can also edit or delete entries by using the available options



3. On this screen you have to select an organization on which you depend. Then select success indicators and make relevant entries in the following fields. Click on save button. **Note: all field are mandatory.**

14. Section 6 (Outcome/ Impact)

The screenshot shows the PMAT interface for Section 6. At the top, the PMAT logo and 'Performance Management and Accountability Toolkit' are visible, along with the Asian Productivity Organization (APO) logo. The active year is 2016-2017. The main content area is titled 'Section 6 Outcome/Impact of the Organization for 2016-2017'. It includes a table for 'Jointly responsible for influencing this outcome/impact with the following Organizations' and a table for 'Success Indicator(s)'. The 'Success Indicator(s)' table has columns for Unit, 2014-2015, 2015-2016, 2016-2017, 2017-2018, 2018-2019, and Edit/Delete. Arrows from numbered circles 1 through 5 point to specific parts of the interface: 1 points to the list of objectives; 2 points to the list of outcomes/impacts; 3 points to the 'Success Indicator(s)' table; 4 points to the 'Other Outcomes' section; and 5 points to the bottom right corner of the screen.

Section 6 allows entering the Outcome/Impact of the organization/ department.

1. List of key objectives as entered in section 1 and 2. You have define outcome/ impact against these objectives
2. Click on ‘+’ sign and on the next screen enter Outcome/Impact and Jointly responsible for influencing this outcome.
3. Then you have to add success indicator for the added outcome/ impact. Click on ‘+’ sign and enter success indicator, unit and trend values of the outcome.
4. If you have any outcome which is not directly related to any of the objectives then you can add it under the other outcomes.
5. You can edit/ delete/ re-arrange outcomes and success indicators by using the available options.

By this step all sections of PA are complete.

15. Submit PA

1

PMAT

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PMAT Performance Management and Accountability Toolkit

Government of Himachal Pradesh

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Agriculture Department

Active Year: 2017-2018

About Performance Agreement (PA)

It is a record of understanding which seeks to address three basic questions:

1. What are organizations main objectives for the year
2. What actions are proposed to achieve these objectives
3. How to determine progress made in implementing these actions

Main sections of PA

Section 1: Vision, Mission and Objectives
Section 2: Inter-se priorities of success indicators
Section 3: Trend values of success indicators
Section 4: Description and definition of success indicators
Section 5: Performance requirements from other organizations

My Profile

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Section 1: Reports
Section 2: PA
Section 3: PA Section wise
Section 4: Achievement Evaluation
Section 5: Dependency Report

(Section 5)
Print PA Analysis Report

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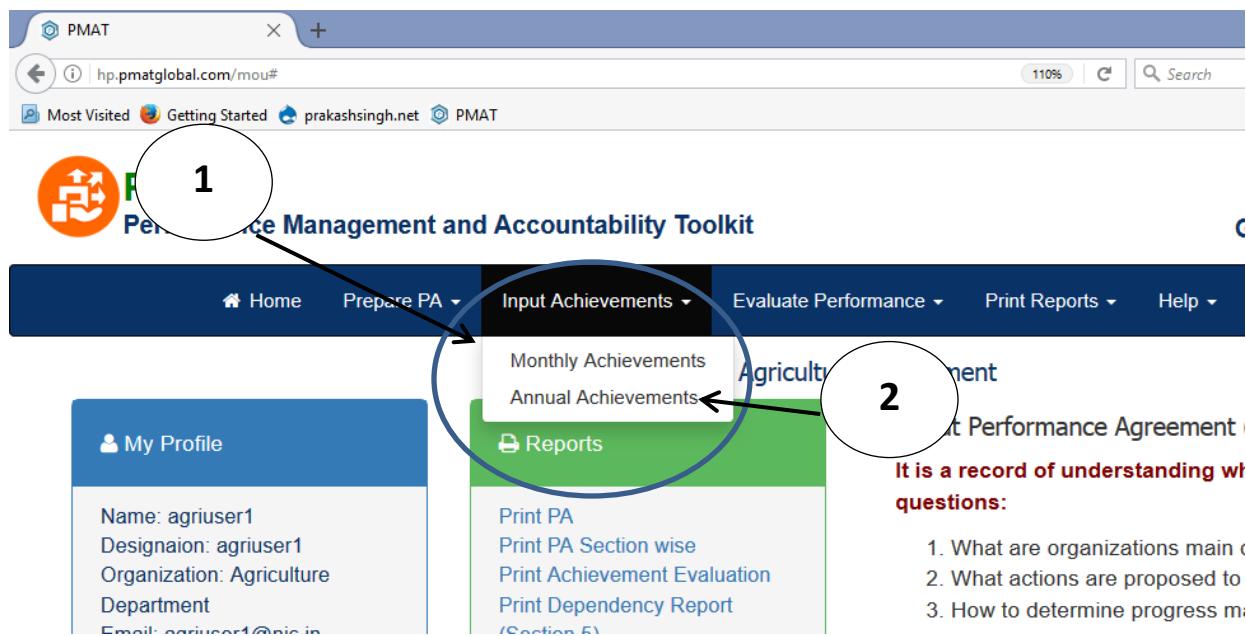
12:09 PM 5/5/2017

On completing all the sections you can submit PA . After submission all the data will be locked and no further changes will be allowed until requested via competent authority.

1. Click on Submit PA option available under Prepare PA tab. The system will prompt to confirm whether you want to submit PA . Click on yes.

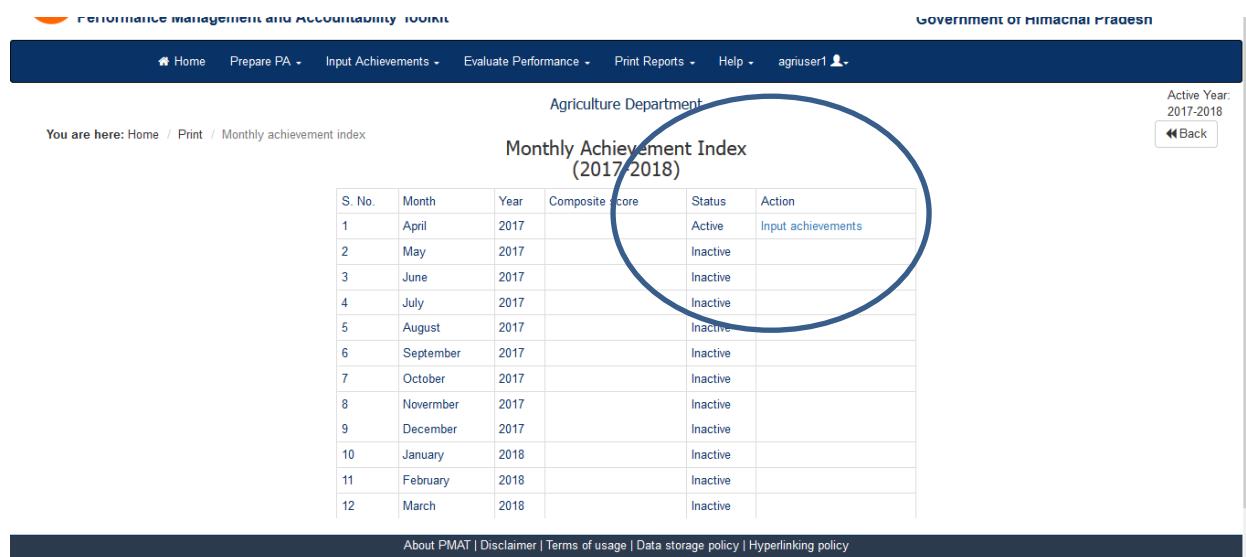
Your PA for the current financial year is submitted.

16. Input Achievements



The screenshot shows the PMAT (Performance Management and Accountability Toolkit) web interface. At the top, there is a navigation bar with links for Home, Prepare PA, Input Achievements, Evaluate Performance, Print Reports, and Help. A user profile icon is also present. A magnifying glass icon with the number '1' highlights the 'Input Achievements' dropdown menu. Another magnifying glass icon with the number '2' highlights the 'Annual Achievements' option within that menu. To the right of the menu, there is a sidebar with sections for My Profile (containing user details like Name: agriuser1, Designation: agriuser1, Organization: Agriculture Department, Email: agriuser1@nic.in), Reports (containing links for Print PA, Print PA Section wise, Print Achievement Evaluation, and Print Dependency Report (Section 5)), and a note about the PA (Performance Agreement) which is described as a record of understanding with questions. The note lists three questions: 1. What are organizations main concerns? 2. What actions are proposed to address these concerns? 3. How to determine progress made.

1. Once you have submitted your PA, you may start entering monthly achievements every month and calculate your monthly composite score. Clicking on monthly achievement option will take you to below screen where you enter achievement figures against the active month.



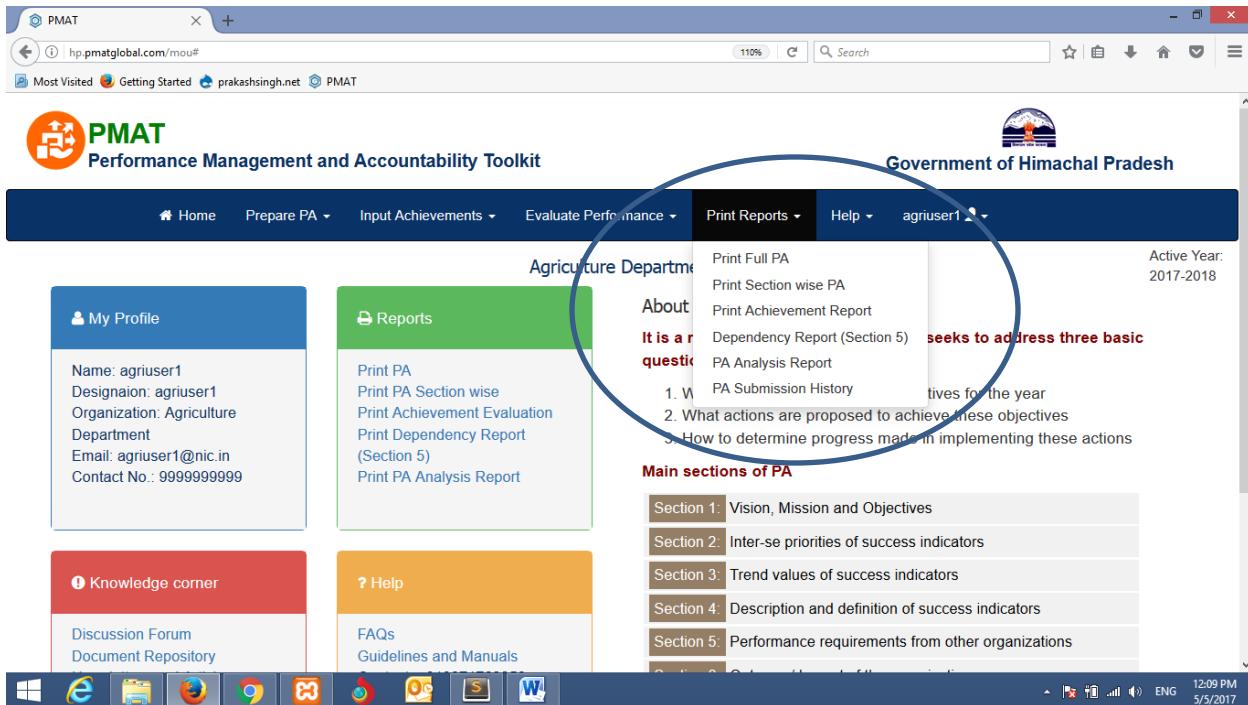
The screenshot shows the 'Monthly Achievement Index (2017/2018)' page. The top navigation bar includes links for Home, Prepare PA, Input Achievements, Evaluate Performance, Print Reports, and Help, along with a user profile. The main content area is titled 'Agriculture Department' and shows a table for the 'Monthly Achievement Index (2017/2018)'. The table has columns for S. No., Month, Year, Composite Score, Status, and Action. The data is as follows:

S. No.	Month	Year	Composite Score	Status	Action
1	April	2017		Active	Input achievements
2	May	2017		Inactive	
3	June	2017		Inactive	
4	July	2017		Inactive	
5	August	2017		Inactive	
6	September	2017		Inactive	
7	October	2017		Inactive	
8	November	2017		Inactive	
9	December	2017		Inactive	
10	January	2018		Inactive	
11	February	2018		Inactive	
12	March	2018		Inactive	

On the right side of the page, there is a note about the active year (2017-2018) and a 'Back' button. At the bottom, there are links for About PMAT, Disclaimer, Terms of usage, Data storage policy, and Hyperlinking policy.

2. Annual Achievements should only be entered at the end of the financial year and it gives you the final composite score of the department/ organization.

17. Print Reports



PMAT

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Home Prepare PA Input Achievements Evaluate Performance Print Reports Help agriuser1

Government of Himachal Pradesh

Agriculture Department

My Profile

Name: agriuser1
Designation: agriuser1
Organization: Agriculture Department
Email: agriuser1@nic.in
Contact No.: 9999999999

Reports

Print PA
Print PA Section wise
Print Achievement Evaluation
Print Dependency Report (Section 5)
Print PA Analysis Report

Knowledge corner

Discussion Forum
Document Repository

Help

FAQs
Guidelines and Manuals

Print Full PA
Print Section wise PA
Print Achievement Report
Dependency Report (Section 5)
PA Analysis Report
PA Submission History
What actions are proposed to achieve these objectives for the year
How to determine progress made in implementing these actions

seeks to address three basic

Main sections of PA

Section 1: Vision, Mission and Objectives
Section 2: Inter-se priorities of success indicators
Section 3: Trend values of success indicators
Section 4: Description and definition of success indicators
Section 5: Performance requirements from other organizations

Active Year: 2017-2018

12:09 PM 5/5/2017

At any point of time while preparing PA or after that you can download and print the following reports:-

1. Full PA: Print PA having all 6 sections in a PDF format
2. PA Section wise: Print PA by choosing sections you want to print
3. Achievement Report: Print Achievement Evaluation Report for the selected year
4. Dependency Report: Print Section 5 Dependency Report showing your dependency on other organizations as well as others' dependencies on your organization
5. PA Analysis Report: Print a quick statistics report of the PA
6. PA Submission History: Shows a history of PA submissions and gives you access to the all available versions submitted