

Dated Shimla-2 the 20th July, 2016

**NOTIFICATION**

The Governor Himachal Pradesh is pleased to constitute a Working Group for preparing a vision document, strategy, action plan in pursuit of achieving Sustainable Development Goal Number (10) which is stated as "Reduce Inequality within the State " with the following composition:

1. Additional Chief Secretary (Planning)	State Coordinator
2. Commissioner (Tribal Development) or his representative	Member
3. Addl. Chief Secretary (Urban Development) or his representative	Member
4. Principal Secretary (Labour & Employment) or his representative	Member
5. Principal Secretary (Horticulture) or his representative	Member
6. Secretary (Rural Development) or his representative	Member
7. Secretary (Agriculture) or his representative	Member
8. Secretary (Animal Husbandry) or his representative	Member
9. Secretary (Panchayati Raj) or his representative	Member
10. Secretary (SCs, OBCs and Minority Affairs) or his representative	Member
11. Secretary (Women & Child Development) or his representative	Member
12. Director, Rural Development	Member
13. Director, Urban Development	Member
14. Director, Agriculture	Member
15. Director, Horticulture	Member
16. Director, Animal Husbandry	Member
17. Chief Electoral Officer, Election	Member
18. Director, Panchayati Raj	Member
19. Director, SCs, OBCs and Minority Affairs	Member
20. Labour Commissioner, Labour & Employment	Member
21. Director, Women & Child Development	Member
22. Adviser, Economics and Statistics	Member
23. Adviser (Planning)	Member Secretary

**Terms of Reference**

The Working Group will be responsible for the following:-

- 1) The Working Group will review and finalize the mapping of Sustainable Development Indicators pertaining to the above Sustainable Development Goal. The Working Group may modify the mapping of Sustainable Development Indicators and more indicators may be added by it, keeping in view the measurability and monitorability of the indicators in the pursuit of Sustainable Development Goals.
- 2) The Working Group will prepare its Vision Document with reference to the Sustainable Development Goal and its Indicators assigned to Nodal Department of the Working Group up to the year 2030. This Vision Document will elaborate the Government's Vision in achieving the Sustainable Development Goal by the year 2030.

- 3) The Working Group will formulate a 3 year Action Plan from 2017-18 (the period coterminous with the remaining 3 years of the award period of 14<sup>th</sup> Finance Commission) clearly mentioning the plan to be executed by the Member Departments of this Group in the pursuit of Sustainable Development Goal and the targets measured with the help of Sustainable Development indicators. The following will be incorporated in the action plan outlining the strategy to achieve the Sustainable Development Goal:
- a) Rationalization/restructuring of the ongoing schemes and orienting them in the direction of achieving the Sustainable Development Goal.
  - b) Suggestions with regard to introduction of new schemes to fill existing gaps in achieving Sustainable Development Goal.
  - c) Spelling out strategy to encourage private investment and building partnerships with the private sector (PPP mode) in the pursuit of the Sustainable Development Goal.
  - d) Ensuring participation and empowerment of the communities to inculcate a sense of belongingness and ownership in them in the pursuit of Sustainable Development Goal.
- 4) The Working Group will also prepare a 7 Year Strategy from 2017-18 to 2023-24 to translate the medium term vision into implementable policy and Action Plan which will form part of the "7 Year State Development Agenda". The following will be incorporated in the 7 Year Strategy to achieve the Sustainable Development Goal:
- a) Rationalization/restructuring of the ongoing schemes and orienting them in the direction of achieving the Sustainable Development Goal.
  - b) Suggestions with regard to introduction of new schemes to fill existing gaps in achieving Sustainable Development Goal.
  - c) Spelling out strategy to encourage private investment and building partnerships with the private sector (PPP mode) in the pursuit of the Sustainable Development Goal.
  - d) Ensuring participation and empowerment of the communities to inculcate a sense of belongingness and ownership in them in the pursuit of Sustainable Development Goal.
- 5) The vision document, 7-year strategy and 3-year action plan will be submitted by the Working Group within three months.

SKa

(Dr. Shrikant Baldi)  
Addl. Chief Secretary (Planning)  
to the Govt. of H.P. Shimla-2.



Copy to:-

1. The Coordinator and all Members of the Working Group for favour of information and necessary action please.
2. The Senior Private Secretary to the Chief Secretary to the Govt. of Himachal Pradesh, Shimla-2. for information please.

skd  
(Dr. Shrikant Baldi)  
Addl. Chief Secretary (Planning)  
to the Govt. of H.P. Shimla-2.

## Sustainable Development Goals (SDGs), Targets, Indicators, Nodal and other Departments

Goal No.	Goal	Nodal Department	Targets	Other Related Major Departments	Tentative Indicators
10	Reduce inequality within the State	Planning	10.1 By 2030, progressively achieve and sustain income growth of the bottom 40 per cent of the population at a rate higher than the national average.	Rural Development, Urban Development, Agriculture, Horticulture, Animal Husbandry.	10.1.1 Growth rates of household expenditure or income per capita among the bottom 40 per cent of the population and the total population.
			10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status.	Rural Development, Urban Development, Agriculture, Horticulture, Animal Husbandry, Elections, Panchayati Raj.	10.2.1 Proportion of people living below 50 per cent of median income, disaggregated by age group, sex and persons with disabilities.
			10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard.	Rural Development, Urban Development, Agriculture, Horticulture, Animal Husbandry, SCs, OBCs and Minority Affairs, Tribal Development.	10.3.1 Percentage of the population reporting having personally felt discriminated against or harassed within the last 12 months on the basis of a ground of discrimination prohibited under international human rights law.
			10.4 Adopt policies, especially fiscal, wage and social protection policies, and progressively achieve greater equality.	Finance, Planning, Labour and Employment SCs, OBCs and Minority Affairs, Women and Child Development, Tribal Development, Agriculture, Horticulture, Animal Husbandry.	10.4.1 Labour share of GDP, comprising wages and social protection transfers.



No. PLG PF (F) 3-7/2016-17 (Main/SDGs)  
Govt. of Himachal Pradesh  
"Planning Department"

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From

Adviser (Planning),  
H.P. Shimla-2.

To

1. The Commissioner (Tribal Development),  
H.P. Shimla-2.
2. The ACS (Urban Development),  
to the Govt. of H.P., Shimla-2.
3. The Pr. Secretary (Labour & Employment ),  
to the Govt. of H.P. Shimla-2.
4. The Pr. Secretary (Horticulture),  
to the Govt. of H.P. Shimla-2.
5. The Secretary (WCD/SCs,OBCs & Minority Affairs/  
Agriculture/Animal Husbandry),Govt. of H.P. Shimla-2.
6. The Secretary (RD/Panchayati Raj)  
to the Govt. of H.P. Shimla-2.
7. The Director (Agriculture),  
H.P. Shimla-5.
8. The Director (Animal Husbandry),  
H.P. Shimla-5.
9. The Director (SCs,OBCs & Minority Affairs),  
H.P. Shimla-9.
10. The Director ( Women and Child Development),  
H.P. Shimla-1.
11. The Labour Commissioner,  
Labour & Employment Department, H.P. Shimla-1
12. The Director (Rural Development/Panchyati Raj),  
H.P. Shimla-9.
13. The Director ( Horticulture),  
H.P. Shimla-2.
14. The Director ( Urban Development),  
H.P. Shimla-1.
15. The Adviser (Economics & Statistics),  
H.P. Shimla-9.
16. The Chief Electoral Officer (Election),  
H.P. Shimla-2.

Dated Shimla-2 11<sup>th</sup> August, 2016.

**Subject:- Meeting of the Working Group for preparing a Vision Document, Strategy, Action Plan fixed for 16<sup>th</sup> August, 2016 at 4.00 P.M.**

Sir/Madam,


The Working Group for preparing a Vision document, strategy, action plan in pursuit of achieving Sustainable Development Goals No. 10 "Reduce

**Inequality within the State** " has been constituted by the State Govt. vide Notification No. PLG-PF (F) 3-7/2016-17 (Main) dated 20<sup>th</sup> July, 2016.

In view of above, it is to inform you that the first meeting of the above mentioned Working Group has been fixed for 16<sup>th</sup> August, 2016 at 4.00 P.M. under the Chairmanship of Additional Chief Secretary (Planning) to the Govt. of Himachal Pradesh in the Committee Room, Armsdale Building, H.P. Secretariat. In this meeting, the tentative indicators to achieve the given targets under Sustainable Development Goals -10 (copy enclosed) would be discussed to finalize these indicators. 6.15 Floor

You are, therefore, requested to attend the proposed meeting as per date, time and venue specified above.


Yours faithfully,

  
(Akshay Sood),  
Adviser (Planning),  
H.P. Shimla-2.

Endst. No. as above dated Shimla-2 11<sup>th</sup> August, 2016.

Copy is forwarded to the following for information and necessary action:

1. Private Secretary to the Additional Chief Secretary (Planning) to the Govt. of Himachal Pradesh, Shimla-2.
2. Private secretary to the Adviser (Planning), Himachal Pradesh, Shimla-2.
3. Section Officer (SAD) to the Govt. of H.P. for booking of Committee Room, Armsdale Building, H.P. Secretariat please.

  
Adviser (Planning),  
H.P. Shimla-2.



No. PLG PF (F) 3-7/2016-17 (SDG # 10)  
Govt. of Himachal Pradesh  
"Planning Department"

From

Adviser (Planning),  
H.P. Shimla-2.

To

1. Commissioner (Tribal Development), H.P. Shimla-2.
2. ACS (Urban Development), to the GoHP, Shimla-2.
3. Pr. Secretary (Labour & Employment ), to the GoHP, Shimla-2.
4. Pr. Secretary (Horticulture), to the GoHP, Shimla-2.
5. Secretary (WCD/SCs,OBCs & Minority Affairs/Agriculture/Animal Husbandry), to the GoHP, Shimla-2
6. The Secretary (RD/Panchayati Raj) to the GoHP, Shimla-2.
7. Director (Agriculture), H.P. Shimla-5.
8. Director (Animal Husbandry), H.P. Shimla-5.
9. Director (SCs,OBCs & Minority Affairs), H.P. Shimla-9.
10. Director ( Women and Child Development), H.P. Shimla-1.
11. Labour Commissioner, (Labour & Emp), HP, Shimla-1
12. Director (Rural Development/ Panchayati Raj), H.P. Shimla-9.
13. Director ( Horticulture), H.P. Shimla-2.
14. Director ( Urban Development), H.P. Shimla-1.
15. Adviser (Economics & Statistics), H.P. Shimla-9.
16. Chief Electoral Officer (Election), H.P. Shimla-2.

Dated Shimla-2 22 August, 2016.

**Subject:- Minutes of the Working Group(SDG#10) for preparing Action Plan; Strategy & Vision Document, held on 16<sup>th</sup> August, 2016 at 4.00 P.M.**

Sir/Madam,

In continuation of this office letter of even number dated 11-08-2016, please find enclosed the minutes of the meeting held under the Chairmanship of Additional Chief Secretary (Finance & Planning) – cum- Chairman SDG # 10, regarding the designing the road map for SDG # 10.

contd....2/-

2. You are requested to kindly adhere to the time frame as decided in the meeting so that the suggestions of the group can be synchronized with the proposals for the next financial year i.e. 2017-18, well in time.

3. As discussed in the meeting, please also find enclosed a copy of template for preparing Vision/Strategy/Action Documents by Working Groups notified for each Sustainable Development Goal, issued by this office vide letter of even number dated 16-08-2016.

4. A copy of the minutes, template and any other correspondence related to SDG # 10 can also be assessed on the website of the Planning Department i.e. [www.hpplanning.nic.in](http://www.hpplanning.nic.in).

**(The minutes of the meeting are being issued with the prior approval of Chairman of Working Group of SDG # 10.)**

Yours faithfully,



**(Basu Sood)**

**Joint Director (Planning),**

**H.P., Shimla-2**

**Telefax:- 0177- 262 1698/262 6327**

**e-mail:- [hp\\_planning@yahoo.com](mailto:hp_planning@yahoo.com)**



**Minutes of the meeting held under the Chairmanship of  
Dr. Shrikant Baldi, ACS (Finance & Planning)  
regarding designing the roadmap for  
SDG # 10**

Venue : Committee Hall of Armsdale Building  
H.P. Secretariat, Shimla-2  
Date : 16.08.2016  
Time : 4.00 PM

List of participants at **Annexure-A**

After Adviser (Planning) welcomed all the participants, the ACS (Planning) gave brief introduction to the participants about the SDG Vision, Goals and Targets. Following decisions were taken after detailed discussion:-

1. A brief write-up in the template/format provided to the participants will be sent to the Planning Department by 31.08.2016 **{in hard copy & soft copy}**.

**(Action by: All Departments)**

2. Modifications in existing schemes and new schemes may be suggested in the write-up alongwith the budgetary requirements for 2017-18. New schemes/modifications in existing schemes may be sent with the objectives of :

- (a) Enhancing the income of bottom 40% of population at a rate higher than the national level.
- (b) Empower and promote the social, economic and political inclusion of all irrespective of age, sex disability, religion and economic status.
- (c) Ensure equal opportunity and reduce inequalities of outcome by eliminating discriminatory laws and policies.
- (d) Adoption of policies of fiscal, wage and social protection to achieve greater equality.

**(Action by : All Departments)**

3. A detailed write-up in the template provided in the meeting be sent by the SCs, OBCs, & Minority Affairs Department And Women & Child Development Department Suggesting new schemes/ changes in existing schemes to ensure more inclusive growth by providing social security.

**( Action by : SOMA and WCD)**

The meeting ended with the vote of thanks to and from the Chair.

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**Annexure "A"**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Jagdish Chander Sharma	Principal Secretary, Horticulture, to the GoHP
2.	Onkar Sharma	Secretary, RD & PR, to the GoHP
3.	Naresh Thakur	Joint Secretary (UD) to the GoHP
4.	Bhupender K.Attri	Deputy Secretary (RD) to the GoHP
5.	D.P. Bhangalia	Director, Horticulture Department
6.	Pradeep Chauhan	Economic Adviser, E&S Department, Shimla-9
7.	Dr. R.K. Anand	Director, Animal Husbandry Department
8.	S.K. Kaushal	Joint Labour Commissioner, LEP Department
9.	Ramesh Chand	Joint Director, Agriculture Deptt.
10.	H.R. Sharma	Joint Director, Horticulture Department
11.	Kewal Sharma	Joint Director, Panchayati Raj Department
12.	Surender Tegta	Programme Officer, WCD
13.	Onkar Chander	Deputy Director (SOMA)
14.	A.J. Dogra	DWO, Headquarter, SOMA Department
15.	B.S. Thakur	Project Officer, Urban Development Department
<b>Planning Department</b>		
1.	Akshay Sood	Adviser (Planning)
2.	Basu Sood	Joint Director (Planning)
3.	Ravinder Kumar	Deputy Director (Planning)
4.	Maya Ram Negi	Research Officer
5.	Sanjeev Sood	Research Officer
6.	Rakesh Gautam	Statistical Assistant



No. PLG- PF (F) 3-7/2016-17 (Main)  
Government of Himachal Pradesh  
'Planning Department'

From

Addl. Chief Secretary (Planning) to the  
Govt. of Himachal Pradesh, Shimla-2.

To

1. The Addl. Chief Secretary ( MPP & Power) to the  
Govt. of H.P., Shimla-2.
2. The Addl. Chief Secretary (Education) to the  
Govt. of H.P., Shimla-2.
3. The Addl. Chief Secretary (Finance & Planning) to the  
Govt. of H.P., Shimla-2.
4. The Addl. Chief Secretary (Urban Development) to the  
Govt. of H.P., Shimla-2.
5. The Principal Secretary (Forests and Environment Science & Technology) to the  
Govt. of H.P. Shimla-2.
6. The Principal Secretary ( Health & Family Welfare)  
to the Govt. of H.P. Shimla-2.
7. The Principal Secretary (Industries) to the  
Govt. of Himachal Pradesh, Shimla-2.
8. The Principal Secretary (Home) to the  
Govt. of H.P. Shimla-2.
9. The Secretary (Rural Development) to the  
Govt. of H.P. Shimla-2.
10. The Secretary (Agriculture) to the  
Govt. of H.P. Shimla-2.
11. The Secretary (Social Justice & Empowerment and Irrigation & Public Health) to  
the Govt. of H.P. Shimla-2.

Dated Shimla -2 the

16<sup>th</sup> August, 2016.

**Subject: Template for preparing Vision/Strategy/Action Documents by  
Working Groups notified for each Sustainable Development Goal.**

Sir/Madam,

Please refer to this department letter of even number dated 11<sup>th</sup> July, 2016 vide which a request was made to all the Nodal Departments for the following:

- i. To constitute the Working Group with other related major departments, as its members.
- ii. To prepare a vision document keeping in view the Goals set and/or proposed and Sustainable Development Goals (SDGs) for about 15 years for the period up to 2030 this is co-terminus with the period to achieve SDGs.
- iii. To prepare a 7-year strategy from 2017-18 to 2023-24 to convert the longer vision into Implementable policy.
- iv. To prepare a 3-year Action document for 2017-18 to 2019-20 aligned to the predictability of financial resources during the 14<sup>th</sup> Finance Commission Award period.

Most Nodal Departments have constituted the Working Groups pertaining to the Sustainable Development Goal assigned to them and have initiated the exercise to prepare the above stated document. The Planning Department has prepared a Template, which can be possibly adopted by the Working Groups for preparation of their Plans. The Template is being enclosed as Annexure-"A". **It is important that each working group proposes the plan budget requirements for the existing /new schemes for 2017-18, so that same could be incorporated while formulating the State Plan/Budget for 2017-18.**

It is requested to prepare the Vision Document/Strategy/Action Plan as per the template and send the same to the Planning Department within prescribed timeframe.

Yours faithfully,

SKA -

(Dr. Shrikant Baldi)  
Addl. Chief Secretary (Planning)  
to the Govt. of H.P. Shimla-2.

Endst. No.

As above.

Dated: Shimla-2, 16<sup>th</sup> August, 2016

Copy to:

1. Secretary/ Head of Departments (concerned) for favour of information and necessary action please.
2. The Adviser, Economics & Statistics Department, SDA Complex, Shimla-171009) for favour of information and necessary action please.

SKA -

Addl. Chief Secretary (Planning)  
to the Govt. of H.P. Shimla-2.



# **Draft Template for preparation of Vision/Strategy/Action Documents (for the convenience of the Nodal Departments)**

## **I. Situational Analysis (Where we are at present?)**

- (a) Baseline Information
  - (i) Latest, base line information as available on achievements of SDGs.
- (b) Problem Identification
  - (i) Identifying enabling factors
  - (ii) Identifying bottlenecks
  - (iii) Identification of Growth Drivers
  - (iv) Observing and analyzing trends in indicators

## **II. Target Identification (What we want to achieve?)**

- (a) Defining targets to achieve the SDG.
- (b) Mapping targets with measurable indicators.
- (c) Targets by 2022.
- (d) Targets by 2030

## **III. Strategy Formulation**

- (a) Analysis of ongoing schemes.
- (b) Gap analysis.
- (c) Restructuring and Rationalization of ongoing schemes to orient them to the SDG. Is any change proposed in existing schemes?
- (d) New Schemes. Are any new schemes suggested for next year's budget? May be indicated by the Working Group.
- (e) Resource assessment.(State Budget resources and Private Sector investment may be indicated separately)
  - (i) For Financial Year 2017-18.
  - (ii) For three years (from 2017-18 to 2019-20).
  - (iii) For seven years (from 2017-18 to 2023-24).
- (f) Nature and extent of Community participation.
- (g) Documentation
  - (i) Three year Action Plan (2017-18 to 2019-20).
  - (ii) Seven Year Strategy (2017-18 to 2023-24).
  - (iii) 13 years Vision upto 2030.
  - (iv) **Aligning Action Plan 2017-18 with the planning/ budgetary process.**

A detailed write up on the above points alongwith the budgetary requirements for 2017-18 (as per the enclosed format) may be the part of documentation. The Government of Andhra Pradesh and Government of Assam is well ahead in these initiatives. The reports of these States can be accessed from the URLs [www.apvision.ap.gov.in/sdg.html](http://www.apvision.ap.gov.in/sdg.html) and <http://planassam.info/index.php>, respectively

**HEAD OF ACCOUNT /SCHEME WISE OUTLAY / ANTICIPATED EXPENDITURE AND BUDGET REQUIRED  
TO ACHEIEVE THE SUSTAINABLE DEVELOPMENT GOAL.**

(Rs. in Lakh)

Sr. No.	Head of Account / Major Category Code / Sub Category code	Name of Existing Scheme	New Scheme, if any to achieve the Sustainable Development Goal	Annual Plan (2015-16) Actual Expenditure	Annual Plan (2016-17)		Budget required for the year 2017-18
					Approved Outlay	Anticipated Expenditur e	
1.	2.	3.	4.	5.	6.	7.	8.



No. PLG PF (F) 3-7/2016-17 (SDG # 10)  
Govt. of Himachal Pradesh  
"Planning Department"

From

Adviser (Planning),  
H.P. Shimla-2.

To

1. Commissioner (Tribal Development), H.P. Shimla-2.
2. ACS (Urban Development), to the GoHP, Shimla-2.
3. Pr. Secretary (Labour & Employment), to the GoHP, Shimla-2.
4. Secretary (WCD/SCs, OBCs & Minority Affairs/Agriculture), to the GoHP, Shimla-2
5. The Secretary (RD/Panchayati Raj) to the GoHP, Shimla-2.
6. Director (Agriculture), H.P. Shimla-5.
7. Director (SCs, OBCs & Minority Affairs), H.P. Shimla-9.
8. Director (Women and Child Development), H.P. Shimla-1.
9. Labour Commissioner, (Labour & Emp.), HP, Shimla-1
10. Director (Rural Development/ Panchayati Raj), H.P. Shimla-9.
11. Director (Urban Development), H.P. Shimla-1.
12. Adviser (Economics & Statistics), H.P. Shimla-9.
13. Chief Electoral Officer (Election), H.P. Shimla-2.

Dated Shimla-2 19 September, 2016.

**Subject:- Minutes of the Working Group(SDG #10) for preparing Action Plan; Strategy & Vision Document, held on 16<sup>th</sup> August, 2016 at 4.00 P.M.**

Sir/Madam,

Please refer to this office letter of even No. dated 22<sup>nd</sup> August, 2016, on the above cited subject, vide which minutes of the meeting held on 16<sup>th</sup> August, 2016 were circulated.

2. As decided in the meeting, all the Departments of the Working Group (SDG #10) were required to submit brief write-up in the template/format already circulated by Planning Department.

contd....2/-

3. The attention of the departments is also drawn to the discussions held on the SDGs during the half day inter-active session held on 14<sup>th</sup> September, 2016, in the Conference Hall, Armsdale Building, HP Secretariat, along with National Foundation of India (NFI). The points discussed in the session may kindly be taken care of.

4. All correspondence related to SDG #10, including this letter can be accessed on the website of the Planning Department i.e. [www.hpplanning.nic.in](http://www.hpplanning.nic.in).

Yours faithfully,



**(Akshay Sood)**  
**Adviser (Planning),**  
**H.P., Shimla-2**

**Telefax:- 0177- 262 1698/262 6327**  
**e-mail:- [hp\\_planning@yahoo.com](mailto:hp_planning@yahoo.com)**